

File: OF

16 March 1981

ODP # 81-351

MEMORANDUM FOR: Director of Data Processing
Chief, Information Management Staff

FROM: Edward L. Sherman
Director of Finance

SUBJECT: Non-Official Cover Payroll System

25X1 1. This is to confirm that we have agreed with Chief of the
[redacted] on the need to provide payroll data
for a management information system for employees under non-official
cover. Members of your staff have already begun discussions with
Compensation Division on the fundamental aspects of our present
non-official cover (NOC) pay process which is a part of our four
week payroll. I invite your staff to continue these discussions
25X1 to the extent they are useful to the development of a management
information system for [redacted]

2. The present NOC pay process is deficient in a number of
ways and needs major revisions if it is to satisfy present and future
Agency requirements. Since our meeting with Chief, [redacted] the Office
of Data Processing and the Office of Finance have begun a joint
effort to improve the entire Agency payroll system. This will
include an analysis of the requirements of all pay systems including
NOC pay. This requirements study is estimated to take six months,
25X1 ending in October of this year. At that time we would expect to
meet with you and Chief, [redacted] to discuss the conclusions of the study
as they impact on NOC pay.

[redacted] 25X1

Edward L. Sherman

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Approved For Release 2003/11/06 : CIA-RDP84-00933R000100230025-1

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